

PAYROLL PROCESSING SCHEDULE - 2026

<u>PAY #</u>	<u>PAY START DATE</u>	<u>PAY END DATE</u>	<u>PAY DATE</u>	<u>MONTH</u>	<u>Insurance Effective Date</u>	
1	12/20/25	01/02/26	01/09/26	1	1/1	
2	01/03/26	01/16/26	01/23/26	1		
3	01/17/26	01/30/26	02/06/26	2	1/29	
4	01/31/26	02/13/26	02/20/26	2		
5	02/14/26	02/27/26	03/06/26	3	2/26	
6	02/28/26	03/13/26	03/20/26	3		
7	03/14/26	03/27/26	04/03/26	4	3/26	
8	03/28/26	04/10/26	04/17/26	4		
9	04/11/26	04/24/26	05/01/26	5	4/23	
10	04/25/26	05/08/26	05/15/26	5		
11	05/09/26	05/22/26	05/29/26	5	no ins deductions	
12	05/23/26	06/05/26	06/12/26	6	6/1	
13	06/06/26	06/19/26	06/26/26	6		
14	06/20/26	07/03/26	07/10/26	7	7/1	
15	07/04/26	07/17/26	07/24/26	7		
16	07/18/26	07/31/26	08/07/26	8	7/30	
17	08/01/26	08/14/26	08/21/26	8		
18	08/15/26	08/28/26	09/04/26	9	8/27	
19	08/29/26	09/11/26	09/18/26	9		
20	09/12/26	09/25/26	10/02/26	10	9/24	
21	09/26/26	10/09/26	10/16/26	10		
22	10/10/26	10/23/26	10/30/26	10	no ins deductions	
23	10/24/26	11/06/26	11/13/26	11	11/1	
24	11/07/26	11/20/26	11/27/26	11		
25	11/21/26	12/04/26	12/11/26	12	12/1	
26	12/05/26	12/18/26	12/24/26	12		
1	12/19/26	01/01/27	01/08/27	1		
2	01/02/27	01/15/27	01/22/27	1		

Pay # 11 & 22 = Third pay of the month, therefore insurance is NOT withheld

<u>Holidays ></u>	01/01/26	04/05/26	05/25/26
	07/04/26	09/07/26	11/26/26
			12/25/26

GMRC & PR PAYROLL PROCESSING SCHEDULE - 2026

<u>PAY #</u>	<u>PAY START DATE</u>	<u>PAY END DATE</u>	<u>PAY DATE</u>	<u>MONTH</u>	<u>Insurance Effective Date</u>
1	12/21/25	01/03/26	01/09/26	1	1/1
2	01/04/26	01/17/26	01/23/26	1	
3	01/18/26	01/31/26	02/06/26	2	1/29
4	02/01/26	02/14/26	02/20/26	2	
5	02/15/26	02/28/26	03/06/26	3	2/26
6	03/01/26	03/14/26	03/20/26	3	
7	03/15/26	03/28/26	04/03/26	4	3/26
8	03/29/26	04/11/26	04/17/26	4	
9	04/12/26	04/25/26	05/01/26	5	4/23
10	04/26/26	05/09/26	05/15/26	5	
11	05/10/26	05/23/26	05/29/26	5	no ins deductions
12	05/24/26	06/06/26	06/12/26	6	6/1
13	06/07/26	06/20/26	06/26/26	6	
14	06/21/26	07/04/26	07/10/26	7	7/1
15	07/05/26	07/18/26	07/24/26	7	
16	07/19/26	08/01/26	08/07/26	8	7/30
17	08/02/26	08/15/26	08/21/26	8	
18	08/16/26	08/29/26	09/04/26	9	8/27
19	08/30/26	09/12/26	09/18/26	9	
20	09/13/26	09/26/26	10/02/26	10	9/24
21	09/27/26	10/10/26	10/16/26	10	
22	10/11/26	10/24/26	10/30/26	10	no ins deductions
23	10/25/26	11/07/26	11/13/26	11	11/1
24	11/08/26	11/21/26	11/27/26	11	
25	11/22/26	12/05/26	12/11/26	12	12/1
26	12/06/26	12/19/26	12/24/26	12	
1	12/20/26	01/02/27	01/08/27	1	
2	01/03/27	01/16/27	01/22/27	1	

Pay # 11 & 22 = Third pay of the month, therefore insurance is NOT withheld

<u>Holidays ></u>	01/01/26	04/05/26	05/25/26
	07/04/26	09/07/26	11/26/26
			12/25/26