FINANCIAL STATEMENTS
WITH SUPPLEMENTARY INFORMATION

DECEMBER 31, 2021 AND 2020 AND INDEPENDENT AUDITOR'S REPORT



# TABLE OF CONTENTS

	<u>Page</u>
Independent Auditor's Report	1
Financial Statements	
Statements of Financial Position	4
Statements of Activities	6
Statements of Functional Expenses	7
Statements of Cash Flows	9
Notes to Financial Statements	11
Supplementary Information	
Supplementary Information Required by HUD	19
Schedule of Expenditures of Federal Awards	27
Notes to Schedule of Expenditures of Federal Awards	28
Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	29
Report on Compliance for Each Major Program and Report on Internal Control over Compliance in Accordance with the Uniform Guidance	31
Schedule of Findings, Questioned Costs, and Recommendations	34
Schedule of the Status of Prior Audit Findings, Questioned Costs, and Recommendations	35
Other Information	36
Certification of Officers	37
Management Agent's Certification	38





**MEMBERS** 

AMERICAN AND PENNSYLVANIA INSTITUTES OF CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT MEMBER OF



#### INDEPENDENT AUDITOR'S REPORT

To the Board of Directors Geneva House, Inc.

#### **Report on the Financial Statements**

#### **Opinion**

We have audited the financial statements of Geneva House, Inc. (a nonprofit organization), HUD Project No. 034-11177, which comprise the statements of financial position as of December 31, 2021 and 2020, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of Geneva House, Inc. as of December 31, 2021 and 2020, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

#### Basis for Opinion

We conducted our audits in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Geneva House, Inc. and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Geneva House, Inc.'s ability to continue as a going concern for one year after the date that the financial statements are issued.

#### Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and Government Auditing Standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Geneva House, Inc.'s internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Geneva House, Inc.'s ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

### Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying supplementary information shown on pages 19 to 26 as required by the *Uniform Financial Reporting Standards* issued by the U.S. Department of Housing and Urban Development, Office of the Inspector General is presented for purposes of additional analysis and is not a required part of the financial statements. The accompanying Schedule of Expenditures of Federal Awards shown on page 27 as required by the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance)is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

The Schedule of the Status of Prior Audit Findings, Questioned Costs, and Recommendations has not been subjected to the auditing procedures applied in the audit of the financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

#### Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued our report dated March 4, 2022, on our consideration of Geneva House, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the effectiveness of Geneva House, Inc.'s internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering Geneva House, Inc.'s internal control over financial reporting and compliance.

McKonly & Asbury, LLP

Camp Hill, Pennsylvania March 4, 2022

### STATEMENTS OF FINANCIAL POSITION

# DECEMBER 31, 2021 AND 2020

# **ASSETS**

	2021	2020
Current assets		
Cash	\$ 111,103	\$ 30,906
Accounts receivable - tenants (net of allowance of		
\$5,283 and \$3,644)	701	2,769
Accounts receivable - grants	55,841	87,671
Accounts receivable - other	2,030	-
Prepaid expenses	9,590	9,645
Total current assets	179,265	130,991
Restricted deposits and funded reserves		
Replacement reserves	237,599	208,596
Escrow deposits	81,912	73,466
Tenant security deposits	33,823	31,695
Total restricted deposits and funded reserves	353,334	313,757
Fixed assets		
Land	50,000	50,000
Building and improvements	4,821,601	4,821,601
Furniture and equipment	428,129	379,959
Construction in progress	1,750	
Total fixed assets	5,301,480	5,251,560
Less accumulated depreciation	(3,443,976)	(3,317,030)
Fixed assets - net	1,857,504	1,934,530
Total assets	\$ 2,390,103	\$ 2,379,278

The accompanying notes are an integral part of these financial statements.

# LIABILITIES AND NET ASSETS (DEFICIT)

	2021			2020	
Comment Pala Prince					
Current liabilities	¢	15 700	¢	14 216	
Accounts payable	\$	15,722	\$	14,216	
Accounts payable - related party		2,714		60,037	
Accrued expenses		0.155		0.175	
Audit		9,175		9,175	
Other		2,377		2,445	
Current maturities of mortgage payable		51,898		50,021	
Current portion of capital lease obligation		1,525		1,464	
Prepaid rent		7,563		8,125	
Total current liabilities		90,974		145,483	
Long-term liabilities					
Tenant security deposits		23,814		22,108	
Capital lease obligation		1,185		2,710	
Mortgage payable - net of current maturities		•		,	
Mortgage payable		2,258,926		2,310,824	
Smart rehab loan		91,085		91,085	
Less debt issuance costs		(165,557)		(171,784)	
Total long-term liabilities		2,209,453		2,254,943	
Total liabilities		2,300,427		2,400,426	
Net assets (deficit) without donor restrictions		89,676		(21,148)	
Total liabilities and net assets (deficit)	\$	2,390,103	\$	2,379,278	

### STATEMENTS OF ACTIVITIES

# YEARS ENDED DECEMBER 31, 2021 AND 2020

	2021			2020		
Revenue						
Rent, net	\$	878,946	\$	818,529		
Financial		78		116		
Grant revenue		74,135		40,888		
Other		11,267		19,060		
Total revenue		964,426		878,593		
Expenses						
Administrative		130,741		130,106		
Utilities		84,369		75,542		
Operating and maintenance		158,919		198,481		
Taxes and insurance		201,239		184,226		
Interest and miscellaneous financial expenses		93,391		87,619		
Mortgage insurance premium		10,729		11,681		
Supportive services		47,268		44,334		
Depreciation		126,946		123,173		
Total expenses		853,602		855,162		
Change in net assets		110,824		23,431		
Net deficit without donor restrictions - beginning		(21,148)		(44,579)		
Net assets (deficit) without donor restrictions - ending	\$	89,676	\$	(21,148)		

The accompanying notes are an integral part of these financial statements.

### STATEMENT OF FUNCTIONAL EXPENSES

	Program Services	nagement General	Total
Administrative	\$ 80,035	\$ 50,706	\$ 130,741
Utilities	84,369	-	84,369
Operating and maintenance	158,919	-	158,919
Taxes and insurance	201,239	-	201,239
Interest and miscellaneous financial expenses	93,391	-	93,391
Mortgage insurance premium	10,729	-	10,729
Supportive services	47,268	-	47,268
Depreciation	126,946	-	126,946
Total expenses	\$ 802,896	\$ 50,706	\$ 853,602

### STATEMENT OF FUNCTIONAL EXPENSES

	Program Services	inagement General	 Total
Administrative	\$ 79,459	\$ 50,647	\$ 130,106
Utilities	75,542	-	75,542
Operating and maintenance	198,481	-	198,481
Taxes and insurance	184,226	-	184,226
Interest and miscellaneous financial expenses	87,619	-	87,619
Mortgage insurance premium	11,681	-	11,681
Supportive services	44,334	-	44,334
Depreciation	 123,173	-	123,173
	 		<u>.                                      </u>
Total expenses	\$ 804,515	\$ 50,647	\$ 855,162

### STATEMENTS OF CASH FLOWS

# YEARS ENDED DECEMBER 31, 2021 AND 2020

		 2020	
Cash flows from operating activities			 
Receipts			
Rental receipts	\$	880,452	\$ 820,650
Interest receipts		5	18
Grant revenue		105,965	-
Other operating receipts		11,267	 19,060
Total receipts		997,689	 839,728
Disbursements			
Administrative		20,055	32,159
Management fees		38,486	34,284
Utilities		84,114	77,675
Salaries and wages		259,940	208,608
Operating and maintenance		104,429	135,847
Real estate taxes		99,006	109,161
Property and liability insurance		40,511	27,761
Miscellaneous financial expenses		889	45
Tenant security deposits received		(1,706)	(1,155)
Interest on mortgage payable		86,275	88,084
Supportive services		47,268	 44,334
Total disbursements		779,267	 756,803
Net cash provided by operating activities		218,422	 82,925
Cash flows from investing activities			
Deposits to mortgage escrow account		(117,803)	(115,195)
Withdrawals from mortgage escrow account		109,357	108,978
Deposits to replacement reserves		(28,930)	(27,562)
Withdrawals from replacement reserves		-	47,301
Cash paid for fixed assets		(47,236)	 (70,702)
Net cash used in investing activities		(84,612)	 (57,180)
Cash flows from financing activities			
Mortgage principal payments		(50,021)	(48,211)
Payment of capital lease obligation		(1,464)	 (357)
Net cash used in financing activities		(51,485)	 (48,568)
Net increase (decrease) in cash and restricted cash		82,325	(22,823)
Cash and restricted cash - beginning		62,601	 85,424
Cash and restricted cash - ending	\$	144,926	\$ 62,601

(continued)

# STATEMENTS OF CASH FLOWS (Cont'd)

# YEARS ENDED DECEMBER 31, 2021 AND 2020

	2021		2020	
Reconciliation of change in net assets to net cash				
provided by operating activities				
Change in net assets	\$	110,824	\$	23,431
Adjustments to reconcile change in net assets				
to net cash provided by operating activities				
Depreciation		126,946		123,173
Amortization of debt issuance costs		6,227		6,228
Interest earned on replacement reserve account		(73)		(98)
Allowance for doubtful accounts		1,639		(1,230)
Decrease (increase) in				
Accounts receivable - tenants		429		572
Accounts receivable - HUD		-		5,715
Accounts receivable - grants		31,830		(40,888)
Accounts receivable - other		(2,030)		-
Prepaid expenses		55		1,229
Increase (decrease) in				
Accounts payable		(58,501)		(22,116)
Accrued expenses		(68)		(3,902)
Accrued interest payable		-		(7,408)
Tenant security deposits		1,706		1,155
Prepaid rent		(562)		(2,936)
Net cash provided by operating activities	\$	218,422	\$	82,925
Supplemental schedule of noncash investing and				
financing activities				
Total purchase of fixed assets	\$	49,920	\$	69,068
Less: property and equipment acquisition with a capital	·	- ,-	·	, , , , , , ,
lease obligation		-		(4,531)
Less: Amount in accounts payable in current year		(2,684)		-
Add: Amount in accounts payable in prior year				6,165
Total cash paid for fixed assets	\$	47,236	\$	70,702

The accompanying notes are an integral part of these financial statements.

#### NOTES TO FINANCIAL STATEMENTS

#### 1. NATURE OF BUSINESS AND SIGNIFICANT ACCOUNTING POLICIES

#### Nature of Organization

Geneva House, Inc. (the "Organization"), is a nonprofit corporation formed under the Non-Profit Corporation Laws of Pennsylvania. Geneva House Apartments (the "Project") is a 64-unit apartment complex for the elderly located in Scranton, Pennsylvania. The Project is operated under Section 223(f) of the National Housing Act and regulated by the U.S. Department of Housing and Urban Development (HUD).

The Project is also subject to Section 8 Housing Assistance Payments (HAP) and Rent Supplements Housing Assistance payment agreements with HUD. The Rent Supplements Housing Assistance payment agreement with HUD expired August 2012. The Organization received approval from HUD to withdrawal funds from the Reserve for Replacement to fund tenant assistance payments for the remainder of the year. Effective January 1, 2013, the Organization entered into a new Rental Assistance Demonstration agreement. The Section 8 HAP agreement was renewed along with the refinancing of the debt, and was effective July 31, 2013, for a period of 20 years. A significant portion of the Project's rental income is received under these agreements with HUD.

PHI, d/b/a, Presbyterian Senior Living ("PSL"), has approval rights for the Board of Trustee appointments. PSL is a provider of senior care services, including housing, nursing, personal care, and day care in Pennsylvania, Maryland, Ohio and Delaware.

#### Financial Statement Presentation

The Organization follows the requirements of FASB Accounting Standards Codification (ASC) 958 *Not-for-Profit Entities*, and the provisions of Accounting Standards Update 2016-14 *Not-For-Profit Entities* (Topic 958): *Presentation of Financial Statements of Not-For-Profit Entities*. ASU 2016-14 requires the Organization to report information regarding its financial position and activities according to two classes of net assets: net assets without donor restrictions and net assets with donor restrictions.

#### Cash Equivalents

For purposes of the statements of cash flows, the Organization considers all highly-liquid debt instruments purchased with a maturity of three months or less to be cash equivalents. There were no cash equivalents as of December 31, 2021 and 2020.

For purposes of the statements of cash flows presentation, cash and restricted cash consist of the following as of December 31, 2021 and 2020:

	2021			2020		
Cash Tenant security deposits	\$	111,103 33,823	\$	30,906 31,695		
Total cash and restricted cash	\$	144,926	\$	62,601		

#### NOTES TO FINANCIAL STATEMENTS

#### Accounts Receivable - Tenants

The Organization provides an allowance for doubtful accounts that is based on management's consideration of historical collections and specific tenant balances.

#### **Tenant Security Deposits**

Tenant security deposits are held in a bank account in the name of the Organization.

#### Restricted Deposits and Funded Reserves

Escrow deposits represent funds to be used to pay taxes and insurance. The reserve for replacements represents funds held, invested, or transferred to the mortgagee. Disbursements from these reserves require HUD approval.

#### Fixed Assets

Fixed assets are stated at cost. The Organization provides for depreciation of fixed assets using the straight-line or declining balance methods as follows:

Building and improvements 5 - 45 years Furniture and equipment 3 - 10 years

#### **Impairment**

The Organization reviews its long-lived assets for impairment on an exception basis whenever events or changes in circumstances indicate that the carrying amount of the assets may not be recoverable through future cash flows. If it is determined that an impairment loss has occurred, based on the expected cash flows, a loss is recognized in the statements of activities.

#### **Debt Issuance Costs**

Debt issuance costs, net of accumulated amortization, are reported as a direct reduction of the obligation to which such costs relate. Amortization of debt issuance costs are amortized over the life of the debt and are reported as a component of interest expense.

### Net Asset Classifications

Net assets, revenues, and gains, and losses are classified based on the existence or absence or grantor imposed restrictions. Accordingly net assets and changes therein are classified and reported as follows:

Net Assets Without Donor Restrictions – Net assets available to use in general operations and not subject to donor (or certain grantor restrictions).

#### NOTES TO FINANCIAL STATEMENTS

Net Assets With Donor Restrictions – Net assets subject to donor-imposed restrictions. Some donor-imposed restrictions may be temporary in nature, such as those that will be met with the passage of time or other events specified by the donor. Other donor-imposed restrictions may be perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. Donor-imposed restrictions are released when a restriction expires, that is, when stipulated time has elapsed, when the stipulated purpose for which the resources was restricted has been fulfilled, or both. The Organization reported no net assets with donor restrictions at December 31, 2021 and 2020.

#### Revenue Recognition

Rental revenue attributable to residential leases is recorded when due from residents, generally upon the first day of each month. Leases are for periods of up to one year, with rental payments due monthly. Advance receipts of revenue are deferred and classified as liabilities until earned. A monthly housing assistance payment is received from HUD for leases to qualifying low-income tenants.

Grant revenue is considered a nonreciprocal transaction and follows contribution guidance in FASB ASC 958. Amounts are recognized to the extent that eligible costs are incurred.

#### Functional Allocation of Expenses

The costs of providing the program and supporting service activities have been directly charged. Management and general costs primarily consist of management fees, audit expense, and miscellaneous administrative expenses.

#### Income Taxes

The Organization is exempt from federal income tax under Internal Revenue Code Section 501(c)(3). The Organization adheres to the provisions of Financial Accounting Standards Board Codification 740, *Income Taxes*. ASC 740 prescribes a comprehensive model for financial statement recognition, measurement, classification, and disclosure of uncertain tax positions. The Organization has concluded that it does not have any uncertain tax positions that require recognition or disclosure in the financial statements. Management believes it is no longer subject to income tax examinations for years prior to 2018.

#### Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires the use of estimates based on management's knowledge and experience. Due to their prospective nature, actual results could differ from those estimates.

#### Recently Issued Accounting Pronouncements

In February 2016, the Financial Accounting Standards Board (FASB) issued Accounting Standards Update (ASU) 2016-02, *Leases (Topic 842)*. The changes associated with this ASU include the requirement for lessors to classify leases as operating, direct financing, or sales-type. The changes became effective for the Organization on January 1, 2022. Management has not determined the impact of these changes on the Organization's financial statements.

#### NOTES TO FINANCIAL STATEMENTS

#### Subsequent Events

Management evaluated subsequent events through March 4, 2022, the date the financial statements were available to be issued.

### 2. LIQUIDITY AND AVAILABILITY

The financial assets as of December 31, 2021 and 2020, which are available for general expenditures within one year of the statements of financial position dates comprise the following:

		2020		
Cash Accounts receivable - tenants Accounts receivable - grants		111,103 701 57,871	\$	30,906 2,769 87,671
Financial assets available to meet general expenditures over the next twelve months	\$	169,675	\$	121,346

None of the financial assets are subject to donor or other contractual restrictions that make them unavailable for general expenditure within one year of the statements of financial position dates. To help manage unanticipated liquidity needs, the Organization receives cash advances from PSL for operating expenses of the Project. See Note 5 for additional information.

#### 3. MORTGAGE PAYABLE

The Organization refinanced its debt through a HUD-insured Section 223(f) mortgage on July 31, 2013, in the amount of \$2,676,400. The mortgage bears interest at 3.69% annually and monthly payments in the amount of \$11,358 are required. The servicing agent is Walker & Dunlop, LLC. The mortgage matures on August 1, 2048. The outstanding principal balance on the mortgage as of December 31, 2021 and 2020, was \$2,310,824 and \$2,360,845.

Current maturities of the mortgage payable for the remaining years are as follows:

Year	Amount
2022	\$ 51,898
2023	53,846
2024	55,866
2025	57,963
2026	60,139
Thereafter	2,031,112
	\$ 2,310,824

#### NOTES TO FINANCIAL STATEMENTS

The Organization incurred interest costs of \$86,275 and \$86,904 in 2021 and 2020.

The apartment complex is pledged as collateral for the loan. The loan is nonrecourse debt.

#### 4. SMART REHAB LOAN

In 2012, the Pennsylvania Housing Finance Agency ("PHFA") issued a promissory note in the original amount of \$91,085 through the Preservation Through Smart Rehab Program. This loan matures on the earliest of the date of the sale of the Project, the date of the termination of the Project, or 2042. The loan does not bear interest.

Principal payments are required to be made from any surplus of revenues over expenses generated by the Project after the payment of all project costs during any calendar year as determined by PHFA based upon a review of audited financial statements of the Organization. The outstanding balance as of December 31, 2021 and 2020, was \$91,085.

The apartment complex is pledged as collateral for the loan. The loan is nonrecourse debt.

#### 5. RELATED PARTY TRANSACTIONS

Some members of the Board of Directors of the Organization are also officers of PSL. The Organization receives cash advances from Presbyterian Homes (PH) and Presbyterian Senior Living Housing Management Corporation (PSLHMC), an affiliate of PSL, for operating and payroll expenses of the Project. All costs owed to PH and PSLHMC for operating costs at December 31, 2021 and 2020, are included in accounts payable – related party on the statements of financial position.

PSLHMC is the management agent. Management fees were calculated at 7.49% of residential and commercial income, capped at \$47 per unit per month. Management fee expense for the years ended December 31, 2021 and 2020, was \$41,500 and \$41,434, of which \$13,800 and \$10,786 was payable at year end, respectively.

#### 6. RENT INCREASES

Under the Section 8 Housing Assistance Payments contracts, the Project may not increase rent charged to tenants without prior approval from HUD.

#### NOTES TO FINANCIAL STATEMENTS

#### 7. GRANT REVENUE

Beginning January 1, 2013, the Project received a grant from HUD through its Service Coordinator grant program. The grant reimburses expenses related to the hiring, training, and other costs related to having a service coordinator at the Project. Total revenue related to the grant during the years ended December 31, 2021 and 2020, were \$74,135 and \$40,888, of which \$55,841 and \$87,671 was receivable at year end, respectively.

#### 8. CURRENT VULNERABILITY DUE TO CERTAIN CONCENTRATIONS

The Organization's primary asset is a 64-unit apartment complex. The Organization's operations are concentrated in the multi-family real estate market. In addition, the Organization operates in a heavily regulated environment. The operations of the Organization are subject to the administrative directives, rules, and regulations of Federal, state and local regulatory agencies, including, but not limited to, HUD and PHFA. Such administrative directives, rules, and regulations are subject to change by an act of Congress or an administrative change mandated by HUD. Such changes may occur with little notice or inadequate funding to pay for the related cost, including the additional administrative burden, to comply with a change.

#### 9. RISKS AND UNCERTAINTIES

The COVID-19 pandemic has caused disruption of many businesses which is resulting in significant economic uncertainties. The extent of the impact of COVID-19 on the Organization's operational and financial performance will depend on certain developments, including the duration and spread of the outbreak, and its effect on the Organization's tenants, employees, and vendors. All of these factors are uncertain and cannot be predicted. At this time, the extent to which COVID-19 may impact the Organization's financial condition or results of operations is unknown.

#### 10. CAPITAL LEASES

Capital lease obligations consist of the following at December 31, 2021 and 2020:

	2021		-	2020
Capital lease obligation for a copier; payable in monthly installments of \$134, including interest at 4.09%; through September 2023.	\$	2,710	\$	4,174
Current portion		(1,525)		(1,464)
	\$	1,185	\$	2,710

### NOTES TO FINANCIAL STATEMENTS

Future minimum lease payments under the capital lease consist of the following for the year ending December 31:

2022 2023	\$ 1,608 1,206
	2,814
Amount representing interest	 (104)
	\$ 2,710

Interest expense on capital leases amounted to \$143 and \$45 for the years ended December 31, 2021 and 2020.



# STATEMENT OF FINANCIAL POSITION DATA

# DECEMBER 31, 2021

# **ASSETS**

Account		
Number		
	Current assets	
1120	Cash - operations	\$ 111,103
1130	Accounts receivable - tenants	5,984
1131	Allowance for doubtful accounts	(5,283)
1140	Accounts receivable - grants	55,841
1140	Accounts receivable - other	2,030
1200	Prepaid expenses	9,590
1100T	Total current assets	179,265
	Restricted deposits and funded reserves	
1191	Tenant deposits	33,823
1310	Escrow deposits	81,912
1320	Replacement reserves	237,599
1300T	Total restricted deposits and funded reserves	353,334
	Fixed assets	
1410	Land	50,000
1420	Building	4,821,601
1450	Furniture for project - tenant use	127,505
1460	Furnishings	286,929
1470	Maintenance equipment	13,695
1490	Construction in progress	1,750
1400T	Total fixed assets	5,301,480
1495	Less accumulated depreciation	(3,443,976)
1400N	Fixed assets - net	1,857,504
1000T	Total assets	\$ 2,390,103

# LIABILITIES AND NET ASSETS

Account			
Number			
	Current liabilities		
2110	Accounts payable	\$	18,436
2170	Mortgage payable - current portion		51,898
2190	Accrued audit		9,175
2190	Accrued expenses other		2,377
2190	Current portion of capital lease obligation		1,525
2210	Prepaid rent		7,563
2122T	Total current liabilities	_	90,974
2191	Tenant security deposits		23,814
	Long-term liabilities		
2320	Mortgage payable - net of current portion		2,258,926
2326	Smart rehab loan		91,085
2340	Debt issuance costs		(165,557)
2390	Capital lease obligation		1,185
2300T	Total long-term liabilities		2,185,639
2000T	Total liabilities		2,300,427
3131	Net assets without donor restrictions		89,676
2033T	Total liabilities and net assets	\$	2,390,103

# STATEMENT OF ACTIVITIES DATA

# YEAR ENDED DECEMBER 31, 2021

Account Number		
Nullibei	Revenue	
5120	Rent - gross potential	\$ 295,345
5121	Tenant assistance payments	545,099
5170	Parking spaces	59,337
3170	1 diking spaces	
5100T	Total rent revenue	899,781
5220	Vacancies - apartments	(20,713)
5250	Rental concessions	(122)
5200T	Total vacancies	(20,835)
5152N	Net rental revenue	878,946
5440	Revenue from investments - replacement reserve	73
5490	Revenue from investments - security deposits	5
5400T	Total financial revenue	78_
5910	Laundry and vending revenue	4,812
5920	Tenant charges	392
5990	Grant revenue	74,135
5990	Miscellaneous revenue	6,063
5900T	Total other revenue	85,402
5000T	Total revenue	964,426
	Expenses	
6210	Advertising and marketing	1,841
6311	Office expenses	7,676
6320	Management fee	41,500
6330	Manager salaries	61,229
6350	Audit expense	9,175
6370	Bad debts	1,639
6390	Miscellaneous administrative expenses	31
6390	Data processing fees	6,141
6390	Meeting and travel	1,509
6263T	Total administrative expenses	130,741
6450	Electricity	53,302
6451	Water	15,985
6453	Sewer	15,082
6400T	Total utilities expenses	84,369
0.001	10th diffico expenses	04,307

(continued)

# STATEMENT OF ACTIVITIES DATA (Cont'd)

Account		
Number	Farance (time-t)	
6510	Expenses (continued) Payroll	54,706
6515	-	· · · · · · · · · · · · · · · · · · ·
6520	Supplies	2,309
	Contracts	58,231
6525	Garbage and trash removal	10,169
6546	Heating/cooling repairs and maintenance	13,475
6548	Snow removal	9,952
6590	Repairs material	7,660
6590	Decorating	2,417
6550T	Total operating and maintenance expenses	158,919
6710	Real estate taxes	99,006
6711	Payroll taxes	12,432
6720	Property and liability insurance	29,782
6723	Health insurance and other employee benefits	40,642
6790	Miscellaneous fees and permits	19,377
6700T	Total taxes and insurance	201,239
6820	Interest on mortgage payable	86,275
6825	Interest on other mortgages	6,227
6850	Mortgage insurance premium	10,729
6890	Bank fees	746
6890	Interest expense on capital lease obligation	143
6800T	Total financial expenses	104,120
6900	Supportive services	47,268
6000T	Total cost of operations before depreciation	726,656
5060T	Profit before depreciation	237,770
6600	Depreciation	126,946
5060N	Operating profit	110,824
3247	Change in net assets without donor restriction	110,824
3250	Change in total net assets from operations	\$ 110,824
S1000-010	Total mortgage principal payments required during the year	\$ 50,021
S1000-020	Total of 12 monthly deposits during the year into the replacement	
2-220 020	reserve account, as required by the regulatory agreement	\$ 28,930
S1000-030	Replacement or painting reserve releases which are included as expense items on this profit and loss statement.	<u> </u>

# STATEMENT OF CASH FLOWS DATA

Account Number		
Tullioci	Cash flows from operating activities	
S1200-010	Rental receipts	\$ 880,452
S1200-020	Interest receipts	5
S1200-030	Grant revenue	105,965
S1200-030	Other operating receipts	11,267
S1200-040	Total receipts	997,689
S1200-050	Administrative	(20,055)
S1200-070	Management fees	(38,486)
S1200-090	Utilities	(84,114)
S1200-100	Salaries and wages	(259,940)
S1200-110	Operating and maintenance	(104,429)
S1200-120	Real estate taxes	(99,006)
S1200-140	Property and liability insurance	(40,511)
S1200-160	Tenant security deposits	(422)
S1200-170	Supportive services	(47,268)
S1200-190	Interest on notes payable	(86,275)
S1200-220	Miscellaneous financial expenses	(889)
S1200-230	Total disbursements	(781,395)
S1200-240	Net cash provided by operating activities	216,294
	Cash flows from investing activities	
S1200-245	Net deposits to mortgage escrow account	(8,446)
S1200-250	Net deposits from replacement reserves	(28,930)
S1200-330	Cash paid for fixed assets	(47,236)
S1200-350	Net cash used in investing activities	(84,612)
	Cash flows from financing activities	
S1200-360	Mortgage principal payments	(50,021)
S1200-450	Other financing activities - repayment of capital lease obligation	(1,464)
S1200-460	Net cash used in financing activities	(51,485)
S1200-470	Net increase in cash	80,197
	Cash	
S1200-480	Beginning	30,906
S1200T	Ending	\$ 111,103

# SCHEDULE OF REPLACEMENT RESERVES

Account Number		
1320P	Balance - January 1, 2021	\$ 208,596
1320DT	Total monthly deposits	28,930
1320INT	Interest earned	73
1320WT	Withdrawals approved by HUD	 -
		_
1320	Balance - December 31, 2021	\$ 237,599

# COMPUTATION OF SURPLUS CASH - ANNUAL

Account		
Number		
S1300-010	Cash	\$ 144,926
S1300-040	Total cash	144,926
	Current obligations	
S1300-075	Accounts payable due within 30 days	18,436
S1300-100	Accrued expenses	11,552
2191	Tenant security deposits	23,814
2210	Prepaid rent	7,563
	•	
S1300-140	Total current obligations	61,365
	-	 
S1300-150	Surplus cash	\$ 83,561
	•	· · · · · · · · · · · · · · · · · · ·
S1300-210	Deposit due residual receipts	\$ 83,561
	r r	 ,

### SCHEDULE OF CHANGES IN FIXED ASSET ACCOUNTS

### YEAR ENDED DECEMBER 31, 2021

Account Number			eginning Balance	A	dditions	De	letions		Ending Balance
1410	Land	\$	50,000	\$	-	\$	-	\$	50,000
1420	Buildings	4,	,821,601		-		-	4	,821,601
1440	Building equipment		102,194		25,311		-		127,505
1460	Furnishings		264,070		22,859		-		286,929
1470	Maintenance equipment		13,695		-		-		13,695
1490	Construction in progress				1,750				1,750
1400T	Total fixed assets	5,	,251,560		49,920		-	5	,301,480
1495	Accumulated depreciation	3,	,317,030		126,946		-	3	,443,976
1400N	Total net book value							\$1	,857,504

# Schedule of Additions to Furnishings

# Schedule of Additions to Building Equipment

<u>Description</u>	 Amount	Description	 Amount	
Flooring and paint (5 units)	\$ 17,543	Software upgrades and wiring	\$ 1,850	
Hot water heater	1,814	Water heaters (2)	1,009	
Refrigerator	1,467	PCB board on master unit system	2,804	
Stove	 2,035	Nurse call system	 19,648	
	\$ 22,859		\$ 25,311	

# Schedule of Additions to Construction in Progress

Description	A	Amount		
Consultant	\$	1,750		
	\$	1,750		

### SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

# YEAR ENDED DECEMBER 31, 2021

Federal Grantor	Assistance Listing Number	Pass Through Grantor Number	<u>E</u>	Federal Expenditures		Passed rough to recipients
U.S. Department of Housing and Urban Development						
Mortgage Insurance for the Purchase or Refinancing						
of Existing Multifamily Housing Projects (Section 223f)	14.155	Not available	\$	2,360,845	\$	-
Multifamily Housing Service Coordinators	14.191	Not available		74,135		-
Section 8 Project-Based Cluster						
Section 8 New Construction And Substantial Rehabilitation	14.182	Not available		491,107		
Total Section 8 Project-Based Cluster				491,107		
Housing Voucher Cluster						
Passed-through from Scranton Housing Authority						
Section 8 Housing Choice Vouchers	14.871	Not available		53,992		
Total Housing Voucher Cluster				53,992		
Total expenditures of federal awards			\$	2,980,079	\$	

See Notes to Schedule of Expenditures of Federal Awards.

### NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

YEAR ENDED DECEMBER 31, 2021

#### 1. BASIS OF PRESENTATION

The accompanying schedule of expenditures of federal awards (the Schedule) includes the federal grant activity of Geneva House, Inc., Project No. 034-11177, under programs of the federal government for the year ended December 31, 2021. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of Geneva House, Inc., it is not intended to and does not present the financial position, changes in net assets, or cash flows of Geneva House, Inc.

#### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

#### 3. U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT LOAN PROGRAM

Geneva House, Inc. has received a U.S. Department of Housing and Urban Development direct loan. The loan balances outstanding at the beginning of the year is included in the federal expenditures presented in the Schedule. Geneva House, Inc. received no additional loans during the year. The balance of the loan outstanding at December 31, 2021, consists of:

Assistance Listing		Outstanding Balance at December 31,	
Number	Program Name	 2021	
14.155	Mortgage Insurance for the Purchase or Refinancing of Existing Multifamily Housing Projects (Section 223f)	\$ 2,310,824	

#### 4. INDIRECT COST RATE

Geneva House, Inc. has elected not to use the 10% de minimis indirect cost rate allowed under the Uniform Guidance.





**MEMBERS** 

AMERICAN AND PENNSYLVANIA INSTITUTES OF CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT MEMBER OF



# REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Independent Auditor's Report

To the Board of Directors Geneva House, Inc.

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of Geneva House, Inc., HUD Project No. 034-11177, which comprise the statement of financial position as of December 31, 2021, and the related statements of activities, functional expenses, and cash flows for the year then ended and the related notes to the financial statements, and have issued our report thereon dated March 4, 2022.

#### **Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Geneva House, Inc.'s internal control over financial reporting as a basis for designing the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Geneva House, Inc.'s internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of Geneva House, Inc.'s internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Geneva House, Inc.'s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control over financial reporting or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control over financial reporting and compliance. Accordingly, this communication is not suitable for any other purpose.

McKonly & Asbury, LLP

Camp Hill, Pennsylvania March 4, 2022





**MEMBERS** 

AMERICAN AND PENNSYLVANIA INSTITUTES OF CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT MEMBER OF



# REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND REPORT ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH THE UNIFORM GUIDANCE

Independent Auditor's Report

To the Board of Directors Geneva House, Inc.

#### Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited Geneva House, Inc.'s, compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of Geneva House, Inc.'s major federal programs for the year ended December 31, 2021. Geneva House, Inc.'s major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings, questioned costs, and recommendations.

In our opinion, Geneva House, Inc. complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended December 31, 2021.

#### Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*); and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of Geneva House, Inc. and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal

program. Our audit does not provide a legal determination of Geneva House, Inc.'s compliance with the compliance requirements referred to above.

#### Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to Geneva House, Inc.'s federal programs.

#### Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on Geneva House, Inc.'s compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate, is would influence the judgment made by a reasonable user of the report on compliance about Geneva House, Inc.'s compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding Geneva House, Inc.'s compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of Geneva House, Inc.'s internal control over compliance relevant to the audit
  in order to design audit procedures that are appropriate in the circumstances and to test and report on
  internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of
  expressing an opinion on the effectiveness of Geneva House, Inc.'s internal control over compliance.
  Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

### **Report on Internal Control over Compliance**

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

McKonly & Asbury, LLP

Camp Hill, Pennsylvania March 4, 2022

# SCHEDULE OF FINDINGS, QUESTIONED COSTS, AND RECOMMENDATIONS

# YEAR ENDED DECEMBER 31, 2021

#### **SECTION I – SUMMARY OF AUDITORS' RESULTS**

Financial Statements			
Type of auditors' report issued on whether the financial statements were prepared in accordance with GAAP:	Unmodifie	ed	
Internal control over financial reporting: Material weakness(es) identified? Significant deficiencies identified?	Yes Yes	$\frac{X}{X}$ No None report	rted
Noncompliance material to financial statements noted?	Yes	X No	
Federal Awards Internal control over major federal programs: Material weakness(es) identified? Significant deficiencies identified?	Yes Yes	$\frac{X}{X}$ No None report	rted
Type of auditors' report issued on compliance for major federal programs?	Unmodifie	ed	
Any audit findings disclosed that are required to be reported in accordance with 2CFR 200.516(a)?	Yes	X No	
Identification of major programs:  Assistance Listing Number  14.155 Mortgage Insurance for the Purchase or Re Multifamily Housing Projects (Se 14.182 Section 8 Project-Based Cl	financing of F	Existing	
Dollar threshold used to distinguish between Type A and Type B programs:	\$750,000		
Auditee qualified as low-risk auditee?	X Yes	No	
SECTION II – FINANCIAL STATEMENT FINDINGS			
No matters were reported.			

# SECTION III – FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

No matters were reported.

# SCHEDULE OF THE STATUS OF PRIOR AUDIT FINDINGS, QUESTIONED COSTS, AND RECOMMENDATIONS

YEAR ENDED DECEMBER 31, 2021

None.

### OTHER INFORMATION

# YEAR ENDED DECEMBER 31, 2021

### 1. Name and address of lead auditor

Mr. Gary J. Dubas, CPA Partner McKonly & Asbury, LLP Camp Hill, PA 17011 717-761-7910 gdubas@macpas.com

EIN: 23-1909723

#### CERTIFICATE OF OFFICERS

# YEAR ENDED DECEMBER 31, 2021

We hereby certify that we have read the foregoing financial statements and additional information of Geneva House, Inc. and, to the best of our knowledge and belief, they are complete and accurate.

Corporate Officers	Date
DocuSigned by:	
Duan McMister	March 4, 2022
674B58BB186E474	
DocuSigned by:	
Sim Bernardo	March 4, 2022
DCE3D9EFEE3B441	

#### MANAGEMENT AGENT'S CERTIFICATION

# YEAR ENDED DECEMBER 31, 2021

We hereby certify that we have read the foregoing accompanying financial statements and additional information of Geneva House, Inc. and, to the best of our knowledge and belief, they are complete and accurate.

DocuSigned by:					
Duan Medlister	March 4, 2022				
Presbyterium Senior Living Housing	Date				
Management Corporation					

